Stipend Policy for DC DD Council

## Background

The DC Developmental Disabilities Council’s (DDC) bylaws state in Article VII.F. Compensation: “Members of the Council shall serve without compensation, except for stipends for **people who are not employed full-time or who forfeit wages to conduct business of the Council**, or where the Councilmember incurs authorized expenses related to Council activities that are eligible for reimbursement.” The following requirements will be evaluated to determine eligibility for stipends:

1. Stipends are only available to Councilmembers who serve as community members (i.e., as individuals with developmental disabilities (DD) or family members of individuals with DD). Stipends may be available to community members who contribute to an activity in service of the Council’s goals and objectives, at the Executive Director’s discretion.
2. Councilmembers who serve as representatives of an agency or organization shall not be eligible to receive a stipend.
3. In order to receive a stipend, an individual must complete the DDC Stipend Request Form, the DC Government’s Travel and Related Expenses Voucher form, and a W-9 and submit it to the appropriate DDC staff.

## Stipend Amounts:

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| **Type of Activity** | **Amount** | **Notes** |
| Quarterly Public Meetings | $40 | Up to a maximum of 4 per year and may be decreased at the Executive Director’s discretion if Councilmember was not present for the full meeting. |
| Committee Meetings | $25 | Up to a maximum of 4 per year and may be decreased at the Executive Director’s discretion if Councilmember was not present for the full meeting. |
| Testimony Delivery | $50 | This is a flat amount and is only offered when a Councilmember delivers testimony on behalf of the DDC. Councilmembers delivering testimony as individuals are not eligible for this stipend. |
| Attending a local conference | $50/day for per diem[[1]](#footnote-1) | Up to a maximum of $250 per year (5 days). Examples include, but aren’t limited to, the Disability Policy Seminar and the National Association of Councils on Developmental Disabilities Conference. |
| Annual Retreat | $100 | Eligible only once per year and may be decreased at the Executive Director’s discretion if Councilmember was not present for the full meeting. |
| Representing the Council at a Community Meeting | $25 | Councilmembers may only be eligible for this stipend if an agreement in writing has been made between the Councilmember and the Executive Director that the Councilmember will be formally representing the DD Council at a community meeting. This agreement must be made before the meeting occurs. |
| Other | To be determined based on funding | There may be stipends available to Councilmembers and other community members who contribute a product in service of the goals of the DDC and are not otherwise paid for the time and efforts. Stipends are offered at the Executive Director’s discretion. |

**Note:** The DDC covers all travel expenses, per diem (according to GSA rates)[[2]](#footnote-2), and conference-related costs for out-of-state conferences. An additional stipend will not be given.

## Annual Limit

The total amount an individual may receive in stipends in a fiscal year is $550.

1. DDC also pays the registration fee for conferences. [↑](#footnote-ref-1)
2. <https://www.gsa.gov/travel/plan-book/per-diem-rates> [↑](#footnote-ref-2)